List of Recurring Reports Required by CINCPACFLT

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COMMANDER IN CHIEF
UNITED STATES PACIFIC FLEET
PEARL HARBOR, HAWAII 96860

CINCPACFLTINST 5213.5Q
(004)
23 AUG 1984

CINCPACFLT INSTRUCTION 5213.5Q

From: Commander in Chief U. S. Pacific Fleet

Subj: LIST OF RECURRING REPORTS REQUIRED BY CINCPACFLT

Ref: (a) OPNAVINST 5214.7 (R
(b) OPNAVINST 5214.2A (R
(c) OPNAVINST 5600.19D

Encl: (1) List of Recurring Reports required by CINCPACFLT

1. Purpose. To promulgate a list of those recurring reports required by CINCPACFLT from the operating forces of the U. S. Pacific Fleet. Enclosure (1) has been revised in its entirety.

2. Cancellation. CINCPACFLTINST 5213.5P.

3. Contents. Enclosure (1) contains a list of recurring reports required by CINCPACFLT, issued in accordance with references (a) and (b). Reports not listed in enclosure (1) are cancelled. Directives listed in enclosure (1) that require reports and do not have the statement "Approved for three year period" are hereby approved for a three year period (R from the date of this instruction.

4. Code Explanations

a. Requiring Directives. References under the heading "Directive(s)" are to be considered as referring to the latest effective revision thereof.

b. Frequency Code Letters. The following is an interpretation of the frequency code letters used in enclosure (1):

W - Weekly	A - Annually
M - Monthly	SIT - Situational
Q - Quarterly	OT - Other
SA - Semiannually	

c. Electrical Transmission under Communications Condition MINIMIZE. When a report is (R to be received during MINIMIZE conditions, the words (MIN: CONSIDERED) are written in parenthesis after the report/control symbol; for example, CINCPACFLT Report 1010-1 (MIN: CONSIDERED).

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5. Reports Control Symbol. Since the symbol assigned to a report is used for its identification, all future reports submitted, as required by enclosure (1), shall bear the designated Report Symbol number listed in the "Report Symbol" column of enclosure (1). The applicable symbol number shall be inserted in the report as follows:

a. On letter reports - in parentheses after the subject, e.g., "SOAP Deficiency Funding (CPF Report 4441-4)."

b. On form reports - in the upper right corner of the first page.

c. On message/speedletter reports - as subject of message/speedletter. In cases of short reports, at the beginning of the text.

6. Action

a. Addressees shall maintain a reports control program within their commands in accordance with reference (a).

b. Addressees shall issue a single consolidated list of recurring reports required of ships and units under their administrative commands, including those published by enclosure (1) to this instruction.

Recommended Citation

"List of Recurring Reports Required by CINCPACFLT", September 17, 2012, https://nautilus.org/foia-document/list-of-recurring-reports-required-by-cincpacflt/

This report is a compiled list of recurring reports required by CINCPACFLT. The list includes the subject, frequency, format, directive/authority and preparing activities.

"Issuances are assessed by CINCPACFLT during formulation to determine their impact on fleet working hours" (p 2)

This report was released to the Nautilus Institute under the US Freedom of Information Act (FOIA).

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